

American Academy Board of Directors 2021-2022 BOD Meeting Schedule

Dates: Second Tuesday of each month

Locations: Monthly campus rotation

Tuesday, August 10 (Castle Pines Campus)

1. Facilitated Board Development #1 (4:00 PM – 6:00 PM)
2. Q4 Financials Review
3. Academic Progress and Priorities Review
4. Board Action Items
 - Attendance Policy Annual Review
 - Grading Policy Annual Review
 - Student Discipline Policy Annual Review
 - Student Retention and Acceleration Policy Annual Review
5. Consent Agenda
 - Carpool Policy Second Reading

Tuesday, September 21 (Lincoln Meadows Campus)

1. Enrollment Updates
2. Audit Updates
3. Confirm Dates for Spring Retreat
4. Board Action Items
 - Proposed Subsequent Year KindiePrep Tuition
 - KindiePrep Program and Policy Annual Review
 - Extracurricular Policy Annual Review
 - Facilities Use Policy Annual Review
 - Field Trip Policy Annual Review
5. Consent Agenda
 - Attendance Policy Second Reading
 - Grading Policy Second Reading
 - Student Discipline Policy Second Reading
 - Student Retention and Acceleration Policy Second Reading

Tuesday, October 26 (Motsenbocker Campus)

1. October Count Review
2. Board Action Items
 - Enrollment Policy Annual Review
 - AA Bylaws Annual Review
 - BOD Conflict of Interest Policy Annual Review
 - BOD Election Policy Annual Review
 - BOD Succession Plan Annual Review
 - BOD Statement of Goals Annual Review
 - Meta Policy Annual Review
3. Consent Agenda
 - KindiePrep Program and Policy Second Reading
 - Extracurricular Policy Second Reading
 - Facilities Use Policy Second Reading
 - Field Trip Policy Second Reading

Tuesday, November 16 (Lincoln Meadows Campus)

1. Q1 Financials
2. Current Year Revised Budget Draft Review
3. Annual Audit Review
4. Board Action Items
5. Consent Agenda
 - Enrollment Policy Second Reading
 - AA Bylaws Second Reading
 - BOD Conflict of Interest Policy Second Reading
 - BOD Election Policy Second Reading
 - BOD Succession Plan Second Reading
 - BOD Statement of Goals Second Reading
 - Meta Policy Second Reading

Tuesday, December 14 (Lincoln Meadows Campus)

1. Internal Audit Committee Update
2. Annual Survey Planning
3. Unified Improvement Plan Review
4. Current Year Revised Budget Review and Approval
5. Board Action Items
 - Revised Budget Resolution
 - Electronic Device Policy Annual Review
 - Library Policy Annual Review
 - Parent Communication Policy Annual Review
 - Privacy Protection Confidential Student Information Policy Annual Review
 - Visitor and Volunteer Policy Annual Review
 - Authorized Signatures and Purchasing Policy Annual Review
 - Comprehensive Fee Policy Annual Review
 - Continuing Disclosure Policy Annual Review
 - Credit Card Policy Annual Review
 - Financial Planning and Budgeting Policy Annual Review
 - Fiscal Accounting and Reporting Policy Annual Review
 - Internal Audit Policy Annual Review
 - Property Disposal Policy Annual Review
6. Consent Agenda
 - Electronic Device Policy Second Reading
 - Library Policy Second Reading
 - Parent Communication Policy Second Reading
 - Privacy Protection Confidential Student Information Policy Second Reading
 - Visitor and Volunteer Policy Second Reading

Tuesday, January 18 (Motsenbocker Campus)

1. Facilitated Board Development #2 (4:00 PM – 6:00 PM)
2. Board Action Items
 - Resolution Regarding Notice of Meetings
3. Consent Agenda
 - Authorized Signatures and Purchasing Policy Second Reading
 - Comprehensive Fee Policy Second Reading
 - Continuing Disclosure Policy Second Reading
 - Credit Card Policy Second Reading
 - Financial Planning and Budgeting Policy Second Reading
 - Fiscal Accounting and Reporting Policy Second Reading
 - Internal Audit Policy Second Reading
 - Property Disposal Policy Second Reading

Tuesday, February 15 (Castle Pines Campus)

1. Q2 Financials
2. Parent and Staff Survey Preparation
3. State and Local Assessment Update
4. Board Action Items
5. Consent Agenda

Tuesday, March 8 (Lincoln Meadows Campus)

1. Internal Audit Committee Update
2. Board Election Committee Status
3. EDS Review Preparation
4. Schedule Skip Level meetings - EDS Direct Reports
5. Board Action Items
 - DCSD Purchased Services Agreement
 - EDS Job Responsibilities Annual Review
 - Appoint Board Election Committee
6. Consent Agenda

April 7- 8 Spring Board Retreat (TBD)

1. Annual Facilitated Board Development #3
2. Subsequent Year Proposed/Adopted Budget Draft Review
3. Subsequent Year Proposed Student Fee Schedule
4. Subsequent Year Purchased Services Agreement
5. Review Results of Staff and Parent Survey
6. Board Action Items
 - Curriculum Policy Annual Review
 - Student Uniform Policy Annual Review
 - K-8 Parent eHandbook
 - K-8 Staff eHandbook
 - KindiePrep Parent eHandbook
 - KindiePrep Staff eHandbook
 - AA Organization Chart Annual Review
 - Certified Staff Salary Ranges Policy Annual Review
 - Admin & Support Staff Salary Ranges Policy Annual Review
 - Employee Communication Policy Annual Review
 - Employee Dress Code Policy Annual Review
 - Employee Evaluation Policy Annual Review
 - Employee Leave and Benefits Annual Review
 - Employee Social Media Policy Annual Review
 - Proposed Subsequent Year Working Days Calendar
 - Proposed Subsequent Year School Calendar
7. Consent Agenda

Tuesday, May 17 (Motsenbocker Campus)

1. Q3 Financials
2. Adopted Budget Review and Approval
3. Local Assessment Results Review
4. Board Action Items
 - Adopted Budget Resolution
5. Consent Agenda
 - Curriculum Policy Second Reading
 - Student Uniform Policy Second Reading
 - Certified Staff Salary Ranges Policy Second Reading
 - Admin & Support Staff Salary Ranges Policy Second Reading
 - Employee Communication Policy Second Reading
 - Employee Dress Code Policy Second Reading
 - Employee Evaluation Policy Second Reading
 - Employee Leave and Benefits Second Reading
 - Employee Social Media Policy Second Reading

Tuesday, June 21 Summer BOD Retreat (TBD)

1. Annual Facilitated Board Development #4
2. BOD Election Results Certification
3. Staffing Status and Turnover Review
4. Future BOD Agenda and Training Planning
5. Academic Data Review

Tuesday, July 19 (Lincoln Meadows Campus)

1. Annual Conflict of Interest Forms Signed
2. Officer Elections
3. Board Action Items
 - Carpool Policy Annual Review