



AMERICAN ACADEMY
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KindiePrep Program and Policy

This policy was approved by the American Academy Board of Directors on November 19, 2019.

KindiePrep Program & Mission

American Academy (AA) offers a pre-kindergarten program, called KindiePrep, to children ages three - five years old. KindiePrep is not a daycare program. Rather, it is an academically-focused program designed to prepare children for kindergarten through hands-on and developmentally appropriate activities that complement our pre-kindergarten curriculum (see "KindiePrep Curriculum", below).

The mission statement of the KindiePrep program is as follows:

American Academy KindiePrep prepares young children with an early foundation for educational success, emphasizing a whole-child approach to academics, social-emotional development and creative play.

Program Curriculum

Requirements

Base Curriculum

The school shall implement *Core Knowledge Preschool Sequence* as the base curriculum for:

- *Language and Literacy*
- *Movement and Coordination*
- *Social-Emotional Development*
- *Work Habits*
- *Visual Art*
- *Music*
- *History and Geography*

Mathematics

The school shall implement *Go Math and Math Expressions* as the primary mathematics programs.

Science

The school shall implement *STEM Preschool Kits* for prekindergarten.

Language Development

The school shall implement a phonics-based curriculum, derived from *Spalding Phonics*, for language development.

Character Education

The school shall teach the AA Manners program, developed by American Academy, for character development.

Technology Integration

The school shall integrate technology use and instruction into the curriculum where possible.

Supplemental Programs

The implementation of supplemental curriculum or programs is at the discretion of the Executive Director of Schools (EDS), or his/her designee, provided that all of the above Requirements are met.

Program Options

American Academy offers a variety of full-day program options. The same curriculum requirements (see “KindiePrep Curriculum”, above) will be followed in all programs, though modified to the constraints of each program’s day/time schedule.

Program Cost

A KindiePrep contract must be signed and turned in with the \$225 non-refundable registration fee within one week of accepting a program spot in order to secure enrollment in KindiePrep.

Tuition

American Academy does not receive taxpayer funding for its KindiePrep program; therefore, the program is entirely tuition-based. Tuition schedules will be reviewed annually and modified as deemed necessary by the Executive Director of Schools or his/her designee. The current tuition rates will be posted in the KindiePrep Parent Handbook and on the KindiePrep website.

Tuition will be withdrawn from the provided account monthly on the first business day of each month.

Fees

There is a \$225 non-refundable registration fee. In addition, there will be a school supply list provided each year for parents to purchase.

The Executive Director of Schools or his/her designee may designate an additional student fee as necessary for curriculum, supplies and/or technology.

Fee schedules will be reviewed annually and modified as deemed necessary by the Executive Director of Schools or his/her designee.

Non-Payment

If tuition or fees are not paid on time, American Academy will require payment no later than the 15th of the month including a late fee of \$50.00 and all applicable bank fees. The school reserves the right to dis-enroll a student and/or turn the account over to collections due to an outstanding balance.

Withdrawal from Program

To withdraw from the program on or before March 5, 30 days written notification must be provided to the KindiePrep Director. If notice is provided on or before the first business day of the exiting month, the parent will not be charged for the following month through the end of the school year. Tuition through the end of the exiting month is non-refundable. KindiePrep students that withdraw before the end of the school year are not eligible for priority enrollment into AA’s KindiePrep or Kindergarten program the following school year (the family must re-enter the lottery to be considered for re-enrollment).

Families withdrawing after March 5 will be responsible for tuition payments for the remainder of the school year.

POLICY HISTORY

- Original:* approved by the BOD on June 19, 2013
- Revision 1:* approved by the BOD on April 5, 2014
- Revision 2:* approved by the BOD on October 7, 2014
- Revision 3:* approved by the BOD on March 3, 2015
- Revision 4:* approved by the BOD on May 21, 2019
- Revision 5:* approved by the BOD on November 19, 2019

SUMMARY OF REVISION 1

Removal of referenced to half-day.

SUMMARY OF REVISION 2

Added three-year olds as being eligible.

SUMMARY OF REVISION 3

Increased registration fee and clarified that students must complete the year to continue at AA.

SUMMARY OF REVISION 4

Changed withdrawal language to the 5th and specified tuition due in full if withdrawing after March 5.

SUMMARY OF REVISION 5

Increased registration fee.

