



## Submission for Agenda Consideration

To request time on the agenda, this form must be filled out and emailed to [board@americanacademyk8.org](mailto:board@americanacademyk8.org) no later than 10:00 am on the Thursday preceding a Board of Directors (BOD) meeting. The requestor will be notified within 24 hours if the item was accepted as an agenda item. If the item is accepted, five minutes will be allowed to address the issue at the meeting (the BOD will have read the emailed form in advance). The BOD may ask questions. Then the BOD will discuss the issue amongst themselves and make a decision.

**Subject:** *Please type subject here.*

**Agenda Item Requested:** *Please type a brief description of the item here*

**History/description:** *Please type the history/detailed description of the item here.*

**Attachments list:** *Please type the list of included attachments here.*

**Decision required:**

*Please type the decision required here.*

Financial impact attached:

**Alternatives to the decision required:**

1) *Please type an alternative solution here.*

Financial impact attached:

2) *Please type an alternative solution here.*

Financial impact attached:

3) *Please type an alternative solution here.*

Financial impact attached:

4) Other (to be filled out by the BOD as necessary)