



American Academy Board of Directors Board Retreat Meeting Minutes

March 1, 2011

American Academy

Directors present were Chad King, Jackie Santos, Dave Romero, Denese Gardner, Adil Khan, Shaylee Holland and Bill Paynter. Also present was Head of School, Erin Kane.

1. Call to Order

Chad King called the meeting to order at 8:56 pm.

2. Pledge of Allegiance

Chad King led the Board in a recitation of the Pledge.

3. Amendments to the Agenda

Upon motion of Chad King, seconded by Shaylee Holland, the Board unanimously voted to approve the addition of a **Board Election Committee**.

4. Approval of Prior Meeting Minutes

Upon motion of Shaylee Holland, seconded by Adil Khan, the Board unanimously voted to approve the **January 18, 2011 Meeting Minutes**.

5. HOS Updates

Erin Kane provided the Board with a Head of School update.

6. SAC Updates

Erin Kane provided the Board with an School Accountability Committee update.

7. Consent Agenda

- Upon motion of Jackie Santos, seconded by Chad King, the Board unanimously approved, on final reading, the **Financial Planning and Budgeting Policy** updates, in the form attached hereto as **Exhibit A**.
- Upon motion of Jackie Santos, seconded by Bill Paynter, the Board unanimously approved, on final reading, the **Internal Audit Policy** updates, in the form attached hereto as **Exhibit B**.
- Upon motion of Jackie Santos, seconded by Bill Paynter, the Board unanimously approved, on final reading, **Comprehensive Fee Policy** updates, in the form attached hereto as **Exhibit C**.

8. New Board of Directors Action Items

- Upon motion of Chad King, seconded by Adil Khan, the Board unanimously approved, on initial reading, the **Student Computer Monitoring Policy**, in the form attached hereto as **Exhibit D**.
- Tabled the initial reading, the **Visitor and Volunteer Policy** updates, in the form attached hereto as **Exhibit E**.
- Upon motion of Denese Gardner, seconded by Jackie Santos, the Board unanimously approved the date for the **Board of Directors Election to be May 16, 2011**.

- Upon motion of Shaylee Holland, seconded by Jackie Santos (with Chad King abstaining the vote), the Board unanimously voted to appoint Bill Paynter , Suzanne Hanks, Brian Wherry and Erin Kane to the Board Election committee and to authorize Bill and Erin to appoint the parent and staff representatives to the committee as required by the Board Election Policy.

9. Next BOD Meeting Agenda Review

The BOD agreed to move the March meeting to 4/12/2011.

10. Dismissal

Chad King dismissed the meeting at 9:20pm.

Respectfully submitted,

Dave Romero

Secretary

3/9/2011

Exhibit A
Financial Planning and Budgeting Policy updates (attached)

Exhibit B

Internal Audit Policy updates (attached)

Exhibit C

Comprehensive Fee Policy updates (attached)

Exhibit D

Student Computer Monitoring Policy (attached)

Exhibit E

Visitor and Volunteer Policy (attached)