



AMERICAN ACADEMY
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Student Discipline Policy

This policy was approved by the American Academy Board of Directors on July 15, 2010.

Purpose

This document will present the procedures for disciplining student behaviors at American Academy. We are committed to academic success for every student. At American Academy, we expect that each student will respect staff members, volunteers, and other students at all times. Every student will conduct himself/herself in a manner compatible with the school's function as an educational facility. Students that disrupt the operation of the school; interfere with the rights of others; or damage school or personal property will be held accountable for that behavior.

Discipline Systems

Any staff member who witnesses inappropriate behavior has the obligation and responsibility to implement this system. Any parent volunteer witnessing any inappropriate behavior will notify a staff member so disciplinary action, if warranted, can be taken.

The school administration team will design a comprehensive prevention plan in order to set up the students for success. Prevention will include establishing and communicating school-wide expectations, conducting a student orientation at the beginning of each school year, and implementing a feedback mechanism that allows for adjustments and improvements to the system.

Students not adhering to school-wide expectations or the DCSD Students Rights and Responsibilities will be subject to the following process:

Classroom Intervention: Teachers will use a variety of verbal and non-verbal techniques as they work with students in order to refocus the student to prevent a discipline issue. Each grade level will have systems in place for classroom management that are on file with the administration. These systems may include a parental/family report at the teacher's discretion.

Administrative Intervention: Students who exhibit serious or habitual violations of school-wide expectations or the DCSD Students Rights and Responsibilities will be referred to the Dean of Students through the use of an office referral. The Dean of Students will follow the procedures defined in the DCSD Students Rights and Responsibilities and the current American Academy Consequences Matrix, which may result in classroom removal, detention, suspension, or other appropriate consequences including expulsion if necessary.

Detention

Detention will be used as a consequence depending on the severity of the incident. Students who must serve detention will contribute to the betterment of their school environment in lieu of recess. Duties may include cleaning up the lunchroom and/or other areas of the school building and grounds.

In-School Suspension

In-school suspension will be used as a consequence depending on the severity of the incident. Students serving in-school suspension will spend a day with the Dean of Students performing alternative academic work appropriate to the circumstances and will spend part of the day contributing to the betterment of their school environment by cleaning areas of the school building and grounds as identified by the Dean. Refer to the Attendance Policy for make-up work rules that apply to in-school suspension. Refer to the Athletics and Activities Policy for eligibility rules.

Out-of-School Suspension

Out-of-school suspension will be used as a consequence depending on the severity of the incident. Parents are responsible for keeping the student at home for the duration of the out-of-school suspension. Refer to the Attendance Policy for make-up work rules that apply to out-of-school suspension. Refer to the Athletics and Activities Policy for eligibility rules.

POLICY HISTORY

- Original:* approved by the BOD on July 25, 2005
- Revision 1:* approved by the BOD on October 11, 2005
- Revision 2:* approved by the BOD on November 21, 2005
- Revision 3:* approved by the BOD on April 3, 2006
- Revision 4:* approved by the BOD on May 15, 2007
- Revision 5:* approved by the BOD on May 9, 2008
- Revision 6:* approved by the BOD on August 31, 2009
- Revision 7:* approved by the BOD on December 17, 2009
- Revision 8:* approved by the BOD on July 15, 2010