



**AMERICAN ACADEMY**  
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## Substitute Teacher FAQ

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American Academy is looking for energetic and motivated substitute teachers to work with students at all levels, from pre-kindergarten to middle school. We are seeking dedicated individuals who share our passion and commitment for inclusive excellence in education and in meeting the academic needs of all students. Official experience and/or a state teaching license is good, but we welcome those with informal experience too.

### **What qualifications are needed to become a substitute teacher at American Academy?**

Interested candidates need to have the following

- College degree (K - 8th Education preferred)
- Must be able to attend school's substitute orientation session
- Fingerprints/background check
- Minimum of four references
- CDE Substitute Authorization preferred

### **How do I apply?**

Interested candidates should send their resume to our substitute coordinator, Michelle Werden, [mwerden@aak8.org](mailto:mwerden@aak8.org).

### **How much does it pay?**

American Academy substitutes are paid a daily rate of \$110 (or \$55 per half day) on a monthly basis.

### **Is training offered?**

Yes, all substitutes receive training on American Academy policies, procedures, emergency management protocols, and more prior to being assigned a subbing job. Substitute teachers are always left detailed plans from the teacher.

### **What are the hours?**

The school day is 8:05am - 3:35pm and we expect all substitutes to be in the building no later than 7:35am. Half day assignments would be 7:35am - 11:35am and full day assignments would be 11:35am - 3:35pm.